

Recommendations of the City Finance and Governance Committee – 19 November 2024

Tuesday, 26 November 2024
Council

Strategic Alignment – Our Corporation

Public

Program Contact:
Kathryn Goldy, Acting Manager
Governance

Approving Officer:
Martin Smallridge, Acting Chief
Operating Officer

EXECUTIVE SUMMARY

The City Finance and Governance Committee considered the following Items at its meeting held on 19 November 2024 and resolved to present to Council the following recommendations for Council determination:

- Item 7.1 – 2024/25 Business Plan & Budget Quarter 1 Update
- Item 7.2 – Adelaide Economic Development Agency Strategic Plan
- Item 7.3 - Event Spread across City of Adelaide and North Adelaide
- Item 7.4 - By-Law Implementation Report
- Item 7.5 - City of Music Laneway Naming – The Angels Lane
- Item 7.6 - Determination of Time and Place of Ordinary Meetings of Council for 2025
- Item 7.7 - 2024 Confidential Orders Review
- Item 7.8 - Council Member Training and Development Policy Review
- Item 7.9 - Council Member Allowances and Benefits Policy Review
- Item 7.10 - Prudential Management Policy

RECOMMENDATION

1. **Recommendation 1** – Item 7.1 - 2024/25 Business Plan & Budget Quarter 1 Update

THAT COUNCIL:

1. Receives the City of Adelaide 2024/25 Business Plan and Budget Quarter 1 Update as provided in Attachment A to Item 7.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 19 November 2024.
2. Approves adjustments for the 2024/25 Business Plan and Budget (BP&B) as identified in this report and reflected in Attachment A to Item 7.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 19 November 2024.
3. Notes the year-to-date Operating (Financial Performance) for the quarter ending 30 September 2024, which includes:
 - 3.1. Total operating income of \$59.603m (\$0.788m higher than the budget of \$58.815m, for the period)
 - 3.2. Total operating expenses (including depreciation) of \$54.696m (\$1.264m higher than the budget of \$53.432m, for the period)
 - 3.3. An operating surplus of \$4.907m (\$0.476m lower than the budget of \$5.383m, for the period)

- 3.4. Total Capital Expenditure of \$17.063m (\$0.266 higher than the budget of \$16.797m, for the period)
- 3.5. Net cash surplus position of \$27.782m.
4. Approves the budgeted year end Operating Position, which includes:
 - 4.1. Total operating income of \$235.708m (\$0.483m higher than the adopted budget of \$235.225m)
 - 4.2. Total operating expenses (including depreciation) of \$226.341m (\$0.483m higher than the adopted budget of \$225.858)
 - 4.3. An operating surplus of \$9.367m (consistent with the adopted budget of \$0.9367m).
5. Approves total capital expenditure of \$122.912m for 2024/25 year (\$10.081m higher than the adopted budget of \$112.831m).
6. Approves total borrowings of \$23.733m projected to 30 June 2025 (\$29.944m lower than the adopted projected borrowings of \$53.677m to 30 June 2025).
7. Receives the Council Subsidiary Quarter 1 updates as provided as Attachments B, C, D and E to Item 7.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 19 November 2024.

2. **Recommendation 2** – Item 7.2 - Adelaide Economic Development Agency Strategic Plan

THAT COUNCIL:

1. Notes the 2024/25 - 2028/29 Adelaide Economic Development Agency Strategic Plan as per Attachment A to Item 7.2 on the Agenda for the City Finance and Governance Committee held on 19 November 2024.

3. **Recommendation 3** – Item 7.3 - Event Spread across City of Adelaide and North Adelaide

THAT COUNCIL:

1. Notes the findings of the engagement with event organisers and State Government.
2. Notes that weightings in the AEDA Commercial Events Funds have been amended to encourage a spread of event activity across the city.
3. Notes initiatives already being delivered by the City of Adelaide and AEDA which support event spread across the City and North Adelaide.

4. **Recommendation 4** – Item 7.4 - By-Law Implementation Report

THAT COUNCIL:

1. Adopts, in accordance with Section 246(5) of the Local Government Act 1999 (SA) and Section 14C of the Acts Interpretation Act 1915, the expiation fees for alleged offences against Clause 5.1 of Council's Permits and Penalties By-law 2024 and Clause 8.1 of Council's Rundle Mall By-law 2024. These are included at Attachment A to Item 7.4 on the Agenda for the meeting of the City Finance and Governance Committee held on 19 November 2024 effective on the date the by-laws come into operation.
2. Authorises in exercise of the power contained in Section 44 of the Local Government Act 1999 (SA) and Section 14C of the Acts Interpretation Act 1915, the powers and functions under the following by-laws and specified in the proposed Instruments of Delegation for by-laws contained in the Attachments B – I to Item 7.4 on the Agenda for the meeting of the City Finance and Governance Committee held on 19 November 2024, to be hereby delegated to the person occupying the office of the Chief Executive Officer, or any person acting in the position of Chief Executive Officer effective on the date on which the by-laws come into operation, subject to the conditions and or limitations specified herein or in the Schedule of Conditions in the proposed Instruments of Delegation for the by-laws:
 - 2.1. Permits and Penalties By-law 2024
 - 2.2. Local Government Land By-law 2024
 - 2.3. Roads By-law 2024

2.4. Waste Management By-law 2024

2.5. Rundle Mall By-law 2024

2.6. Dogs By-law 2024

2.7. Cats By-law 2024

2.8. Lodging House By-law 2024.

3. Authorises the Chief Executive Officer to sub-delegate the powers referred to in paragraph 2 to other employees of the Council:

3.1. As the Chief Executive Officer considers fit; and

3.2. In accordance with the relevant legislation; unless

3.3. Otherwise indicated in this report; or

3.4. Otherwise indicated in the Schedule of Conditions contained in the proposed Instruments of Delegation for the by-laws.

5. **Recommendation 5** – Item 7.5 - City of Music Laneway Naming – The Angels Lane

THAT COUNCIL:

1. Approves, pursuant to section 219 of the Local Government Act 1999 (SA), naming the unnamed private road (Lettered 'A' and 'C' on Filed Plan 16026 which commences at 125 Hindley Street, runs in a southerly direction for approximately 32 metres and then turns and runs in a westerly direction for approximately 120 metres whereupon it meets Morphett Street) 'The Angels Lane'.

2. Approves, pursuant to section 219 of the Local Government Act 1999 (SA), changing the name of the public road currently known as 'The Angels Lane' to 'Gallerie Lane'.

3. Notes that in accordance with statutory requirements, to put Council's decision into effect, the Chief Executive Officer will:

3.1 give 'public notice' of Council's decision; and

3.2 notify the Registrar-General, Surveyor-General and Valuer-General of Council's decision.

6. **Recommendation 6** – Item 7.6 - Determination of Time and Place of Ordinary Meetings of Council for 2025

THAT COUNCIL:

1. Approves that the ordinary council meetings will be held from 5.30pm in the Council Chambers, Town Hall, Adelaide on the second and fourth Tuesday of every month (except in January and December 2025), in accordance with the meeting schedule outlined below:

Tuesday 28 January 2025

Tuesday 11 February 2025

Tuesday 25 February 2025

Tuesday 11 March 2025

Tuesday 25 March 2025

Tuesday 8 April 2025

Tuesday 22 April 2025

Tuesday 13 May 2025

Tuesday 27 May 2025

Tuesday 10 June 2025

Tuesday 24 June 2025

Tuesday 8 July 2025

Tuesday 22 July 2025

Tuesday 12 August 2025

Tuesday 26 August 2025

Tuesday 9 September 2025

Tuesday 23 September 2025

Tuesday 14 October 2025

Tuesday 28 October 2025

Tuesday 11 November 2025

Tuesday 25 November 2025

Tuesday 9 December 2025

2. Delegates authority to the Chief Executive Officer to amend the date and time of ordinary Council meetings should the need arise, with advice provided to Council Members as soon as practical when a need for change is identified and formal notification provided in accordance with the requirements of section 83(1) of the Local Government Act 1999 (SA).

7. **Recommendation 7** – Item 7.7 - 2024 Confidential Orders Review

THAT COUNCIL:

1. Notes that a review of the 504 active confidentiality orders (May 2005 – October 2024) has been undertaken in accordance with Section 91(9) of the Local Government Act 1999 (SA).
2. Notes that 16 active confidentiality orders will be released in part or in full during December 2024.
3. Approves the extension of 50 confidentiality orders as identified in Attachment A to Item 7.7 on the Agenda for the meeting of the City Finance and Governance Committee held on 19 November 2024.

8. **Recommendation 8** – Item 7.8 - Council Member Training and Development Policy Review

THAT COUNCIL:

1. Notes that a Council Member Training and Development Plan will be presented to Council for consideration in February 2025.
2. Notes that a survey will be distributed to Council Members which will inform the content of the Council Member Training and Development Plan.
3. Adopts the revised Council Member Training and Development Policy as contained in Attachment A to Item 7.8 on the Agenda of the City Finance and Governance Committee held on 19 November 2024.
4. Authorises the Chief Executive Officer to make any typographical or syntactical updates as required to finalise the Council Member Training and Development Policy as contained in Attachment A to Item 7.8 on the Agenda of the City Finance and Governance Committee held on 19 November 2024.

9. **Recommendation 9** – Item 7.9 - Council Member Allowances and Benefits Policy Review

THAT COUNCIL:

1. Adopts the revised Council Member Allowances and Benefits Policy as contained in Attachment A to Item 7.9 on the Agenda for the City Finance and Governance Committee held on 19 November 2024.
2. Authorises the Chief Executive Officer or delegate to make minor editorial amendments to finalise the Council Member Allowances and Benefits Policy as contained in Attachment A to Item 7.9 on the Agenda for the City Finance and Governance Committee held on 19 November 2024.

10. **Recommendation 10** – Item 7.10 - Prudential Management Policy

THAT COUNCIL:

1. Adopts the updated Prudential Management Policy (2024) as per Attachment A to Item 7.10 on the Agenda for the City Finance and Governance Committee held on 19 November 2024.

2. Notes that the annual indexed prudential report threshold will be published annually in an E-News to Council Members as well as on the City of Adelaide's Doing business with Council web page.
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DISCUSSION

1. The City Finance and Governance Committee met at a meeting of the Committee on Tuesday 19 November 2024. The Agenda with public reports for the meeting can be viewed [here](#).
2. Where the resolution of the Committee differs from the recommendation published in the Committee agenda, the Committee's recommendation to the Council is listed first, with the original recommendation provided in grey and italics.
3. The following matters were the subject of deliberation:

3.1. Item 7.1 – 2024/25 Business Plan & Budget Quarter 1 Update

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL:

THAT COUNCIL:

1. Receives the City of Adelaide 2024/25 Business Plan and Budget Quarter 1 Update as provided in Attachment A to Item 7.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 19 November 2024.
2. Approves adjustments for the 2024/25 Business Plan and Budget (BP&B) as identified in this report and reflected in Attachment A to Item 7.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 19 November 2024.
3. Notes the year-to-date Operating (Financial Performance) for the quarter ending 30 September 2024, which includes:
 - 3.1. Total operating income of \$59.603m (\$0.788m higher than the budget of \$58.815m, for the period)
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 - 3.3. An operating surplus of \$4.907m (\$0.476m lower than the budget of \$5.383m, for the period)
 - 3.4. Total Capital Expenditure of \$17.063m (\$0.266 higher than the budget of \$16.797m, for the period)
 - 3.5. Net cash surplus position of \$27.782m.
4. Approves the budgeted year end Operating Position, which includes:
 - 4.1. Total operating income of \$235.708m (\$0.483m higher than the adopted budget of \$235.225m)
 - 4.2. Total operating expenses (including depreciation) of \$226.341m (\$0.483m higher than the adopted budget of \$225.858)
 - 4.3. An operating surplus of \$9.367m (consistent with the adopted budget of \$0.9367m).
5. Approves total capital expenditure of \$122.912m for 2024/25 year (\$10.081m higher than the adopted budget of \$112.831m).
6. Approves total borrowings of \$23.733m projected to 30 June 2025 (\$29.944m lower than the adopted projected borrowings of \$53.677m to 30 June 2025).
7. Receives the Council Subsidiary Quarter 1 updates as provided as Attachments B, C, D and E to Item 7.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 19 November 2024.

For ease, Attachments A - E relating to Recommendation 1, Item 7.1, have been included at the end of this recommendation report.

3.2. Item 7.2 – Adelaide Economic Development Agency Strategic Plan

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL:

1. Notes the 2024/25 - 2028/29 Adelaide Economic Development Agency Strategic Plan as per Attachment A to Item 7.2 on the Agenda for the City Finance and Governance Committee held on 19 November 2024.

For ease, Attachment A relating to Recommendation 2, Item 7.2, has been included at the end of this recommendation report.

3.3. Item 7.3 – Event Spread across City of Adelaide and North Adelaide

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL:

1. Notes the findings of the engagement with event organisers and State Government.
2. Notes that weightings in the AEDA Commercial Events Funds have been amended to encourage a spread of event activity across the city.
3. Notes initiatives already being delivered by the City of Adelaide and AEDA which support event spread across the City and North Adelaide.

3.4. Item 7.4 – By-Law Implementation Report

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL:

1. Adopts, in accordance with Section 246(5) of the Local Government Act 1999 (SA) and Section 14C of the Acts Interpretation Act 1915, the expiation fees for alleged offences against Clause 5.1 of Council's Permits and Penalties By-law 2024 and Clause 8.1 of Council's Rundle Mall By-law 2024. These are included at Attachment A to Item 7.4 on the Agenda for the meeting of the City Finance and Governance Committee held on 19 November 2024 effective on the date the by-laws come into operation.
2. Authorises in exercise of the power contained in Section 44 of the Local Government Act 1999 (SA) and Section 14C of the Acts Interpretation Act 1915, the powers and functions under the following by-laws and specified in the proposed Instruments of Delegation for by-laws contained in the Attachments B – I to Item 7.4 on the Agenda for the meeting of the City Finance and Governance Committee held on 19 November 2024, to be hereby delegated to the person occupying the office of the Chief Executive Officer, or any person acting in the position of Chief Executive Officer effective on the date on which the by-laws come into operation, subject to the conditions and or limitations specified herein or in the Schedule of Conditions in the proposed Instruments of Delegation for the by-laws:
 - 2.1. Permits and Penalties By-law 2024
 - 2.2. Local Government Land By-law 2024
 - 2.3. Roads By-law 2024
 - 2.4. Waste Management By-law 2024
 - 2.5. Rundle Mall By-law 2024
 - 2.6. Dogs By-law 2024
 - 2.7. Cats By-law 2024
 - 2.8. Lodging House By-law 2024.
3. Authorises the Chief Executive Officer to sub-delegate the powers referred to in paragraph 2 to other employees of the Council:
 - 3.1. As the Chief Executive Officer considers fit; and
 - 3.2. In accordance with the relevant legislation; unless
 - 3.3. Otherwise indicated in this report; or
 - 3.4. Otherwise indicated in the Schedule of Conditions contained in the proposed Instruments of Delegation for the by-laws.

For ease, Attachments A - I relating to Recommendation 4, Item 7.4, have been included at the end of this recommendation report.

3.5. Item 7.5 – City of Music Laneway Naming – The Angels Lane

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL:

1. Approves, pursuant to section 219 of the Local Government Act 1999 (SA), naming the unnamed private road (Lettered 'A' and 'C' on Filed Plan 16026 which commences at 125 Hindley Street, runs in a southerly direction for approximately 32 metres and then turns and runs in a westerly direction for approximately 120 metres whereupon it meets Morphett Street) 'The Angels Lane'.
2. Approves, pursuant to section 219 of the Local Government Act 1999 (SA), changing the name of the public road currently known as 'The Angels Lane' to 'Gallerie Lane'.
3. Notes that in accordance with statutory requirements, to put Council's decision into effect, the Chief Executive Officer will:
 - 3.1 give 'public notice' of Council's decision; and
 - 3.2 notify the Registrar-General, Surveyor-General and Valuer-General of Council's decision.

3.6. Item 7.6 – Determination of Time and Place of Ordinary Meetings of Council for 2025

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL:

1. Approves that the ordinary council meetings will be held from 5.30pm in the Council Chambers, Town Hall, Adelaide on the second and fourth Tuesday of every month (except in January and December 2025), in accordance with the meeting schedule outlined below:

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2. Delegates authority to the Chief Executive Officer to amend the date and time of ordinary Council meetings should the need arise, with advice provided to Council Members as soon as practical when a need for change is identified and formal notification provided in accordance with the requirements of section 83(1) of the Local Government Act 1999 (SA).

3.7. Item 7.7 – 2024 Confidentiality Orders Review

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL:

1. Notes that a review of the 504 active confidentiality orders (May 2005 – October 2024) has been undertaken in accordance with Section 91(9) of the Local Government Act 1999 (SA).
2. Notes that 16 active confidentiality orders will be released in part or in full during December 2024.
3. Approves the extension of 50 confidentiality orders as identified in Attachment A to Item 7.7 on the Agenda for the meeting of the City Finance and Governance Committee held on 19 November 2024.

For ease, Attachment A relating to Recommendation 7, Item 7.7, has been included at the end of this recommendation report.

3.8. Item 7.8 – Council Member Training and Development Policy Review

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL:

1. Notes that a Council Member Training and Development Plan will be presented to Council for consideration in February 2025.
2. Notes that a survey will be distributed to Council Members which will inform the content of the Council Member Training and Development Plan.
3. Adopts the revised Council Member Training and Development Policy as contained in Attachment A to Item 7.8 on the Agenda of the City Finance and Governance Committee held on 19 November 2024.
4. Authorises the Chief Executive Officer to make any typographical or syntactical updates as required to finalise the Council Member Training and Development Policy as contained in Attachment A to Item 7.8 on the Agenda of the City Finance and Governance Committee held on 19 November 2024.

For ease, Attachment A relating to Recommendation 8, Item 7.8, has been included at the end of this recommendation report.

3.9. Item 7.9 – Council Member Allowances and Benefits Policy Review

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL:

1. Adopts the revised Council Member Allowances and Benefits Policy as contained in Attachment A to Item 7.9 on the Agenda for the City Finance and Governance Committee held on 19 November 2024.
2. Authorises the Chief Executive Officer or delegate to make minor editorial amendments to finalise the Council Member Allowances and Benefits Policy as contained in Attachment A to Item 7.9 on the Agenda for the City Finance and Governance Committee held on 19 November 2024.

For ease, Attachment A relating to Recommendation 9, Item 7.9, has been included at the end of this recommendation report.

3.10. Item 7.10 – Prudential Management Policy

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL:

1. Adopts the updated Prudential Management Policy (2024) as per Attachment A to Item 7.10 on the Agenda for the City Finance and Governance Committee held on 19 November 2024.

2. Notes that the annual indexed prudential report threshold will be published annually in an E-News to Council Members as well as on the City of Adelaide's Doing business with Council web page.

For ease, Attachment A relating to Recommendation 10, Item 7.10, has been included at the end of this recommendation report.

DATA AND SUPPORTING INFORMATION

Link 1 – City Finance and Governance Committee Agenda

ATTACHMENTS

- END OF REPORT -